

## Subject: Transition of User Authentication/Single Sign On (SSO) to Access College Applications

Dear Students,

We will transition the software we use to authenticate users/SSO from **Okta** to **Microsoft** starting on **Monday, March 27, 2023**.

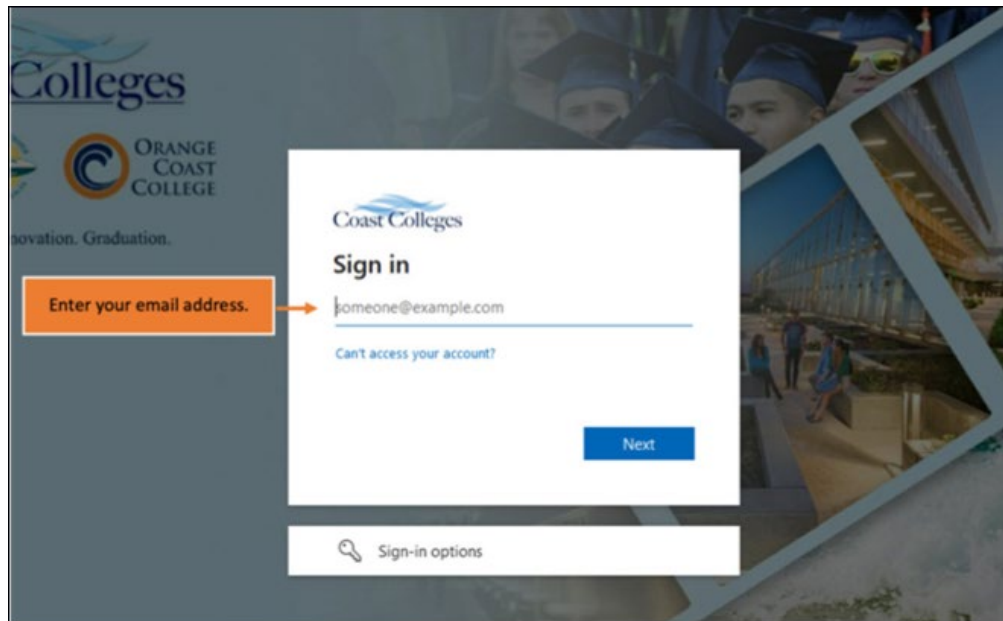
SSO is the log-in page that you use to access college platforms such as Canvas and MyCoast.

This transition will take place in two phases:

- **Phase 1 – March 27, 2023 to May 7, 2023** - Technical preparation work
- **Phase 2 – May 8, 2023** - Cutover to the new SSO which will require that you select the method you will use to authenticate in addition to your username and password.

During **Phase 1**, you will be directed to the **Microsoft** login page as shown below:

- Enter your **Coast Colleges email address** in the **Sign in** field.
  - **Students please note your E-mail address is as follows <userID>@student.cccd.edu**
- Click on the **Next** button below or hit Enter on your keyboard.
- You will then be redirected to our normal Okta SSO login page where you will sign in as usual.



A follow up email will be sent before Phase 2 with instructions on how to select the method you will use to authenticate along with your username and password for logging into Coast applications.

Thank you so much for your cooperation. If you have any questions, feel free to contact our **IT Service Desk** by emailing [itservicedesk@ccd.edu](mailto:itservicedesk@ccd.edu) or calling **(714) 438-8111**.

Sincerely,

**Coast Colleges Information Technology Services**