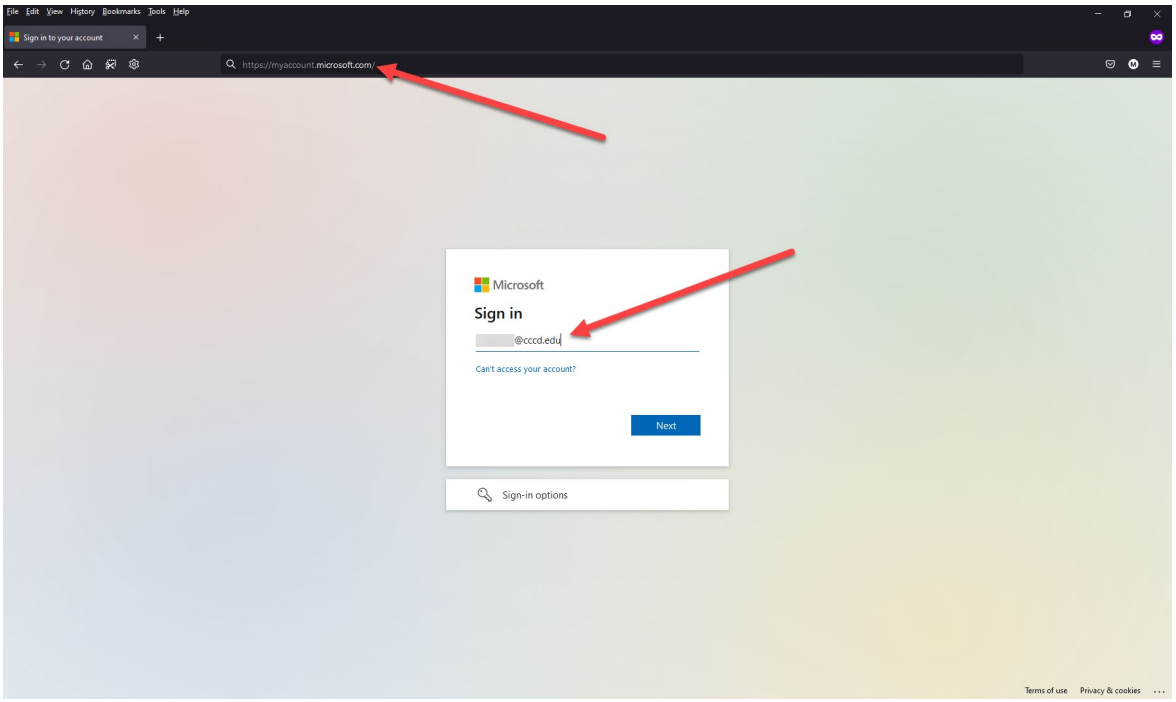
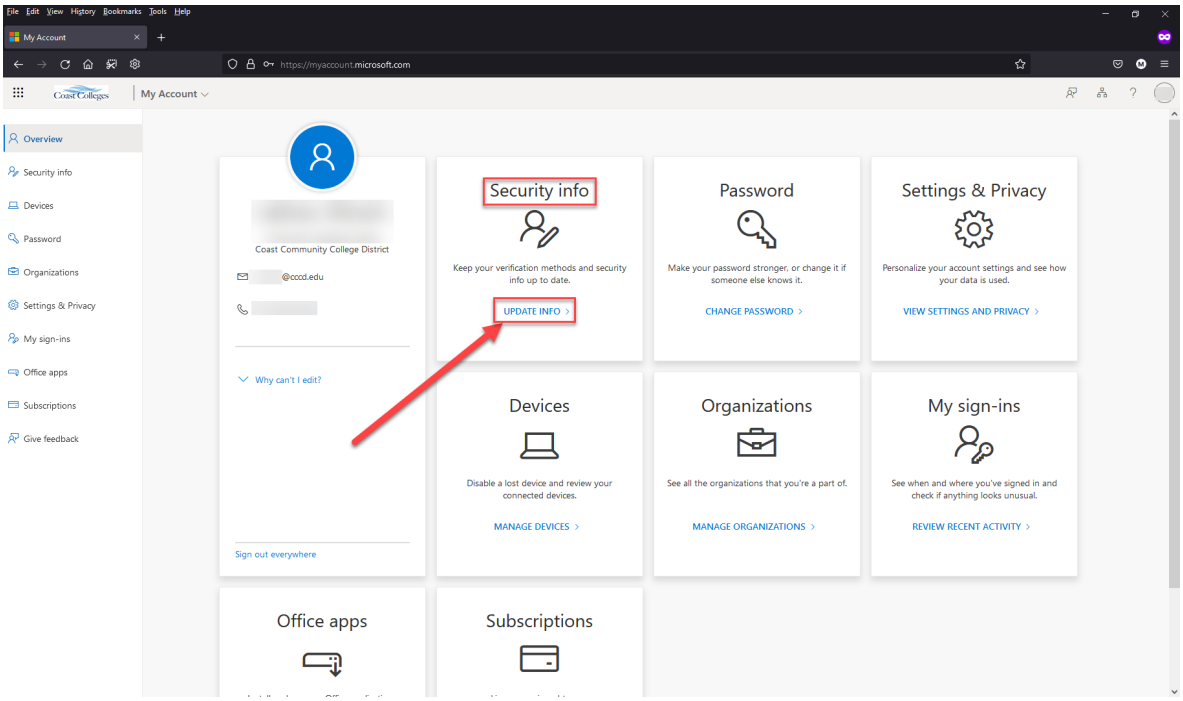
Microsoft Multifactor Authentication Enrollment Steps

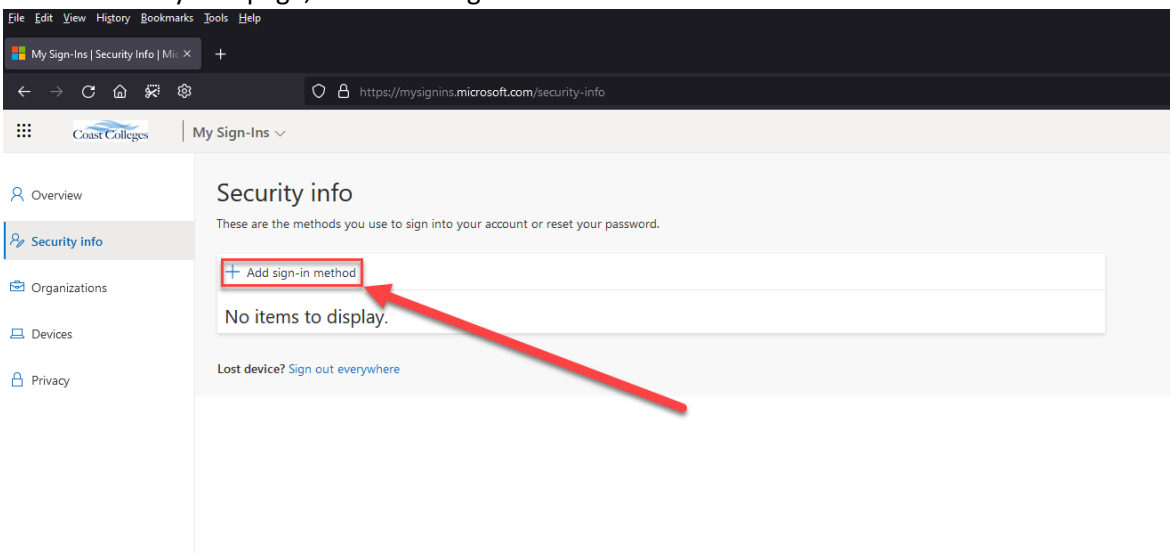
1. Navigate to myaccount.microsoft.com



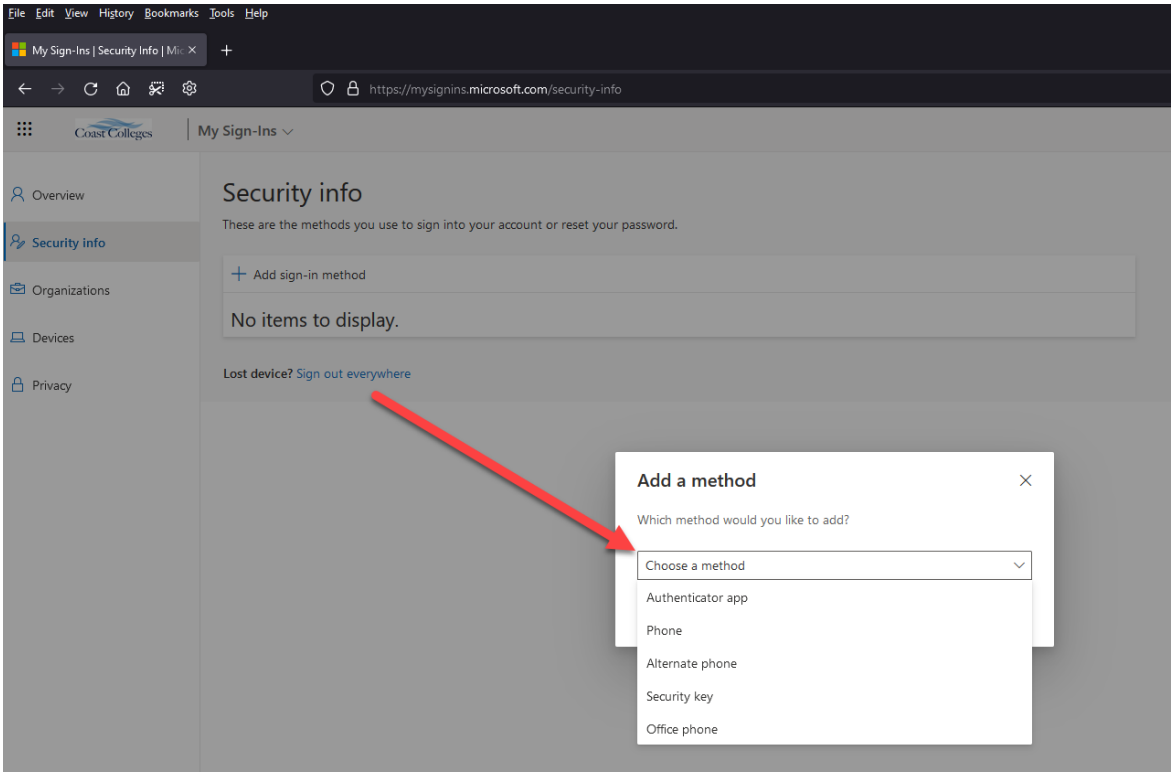
2. Within the Microsoft Account page, navigate to Security Info and select UDATE INFO>



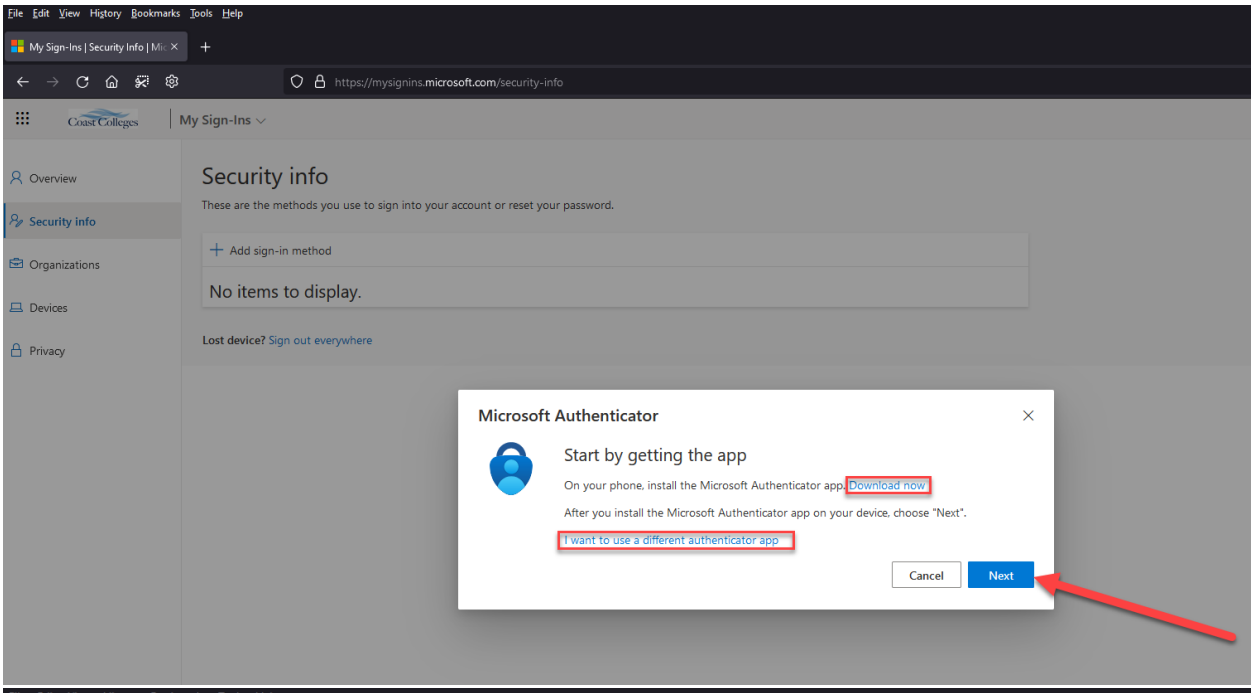
3. On the Security info page, select Add sign-in method

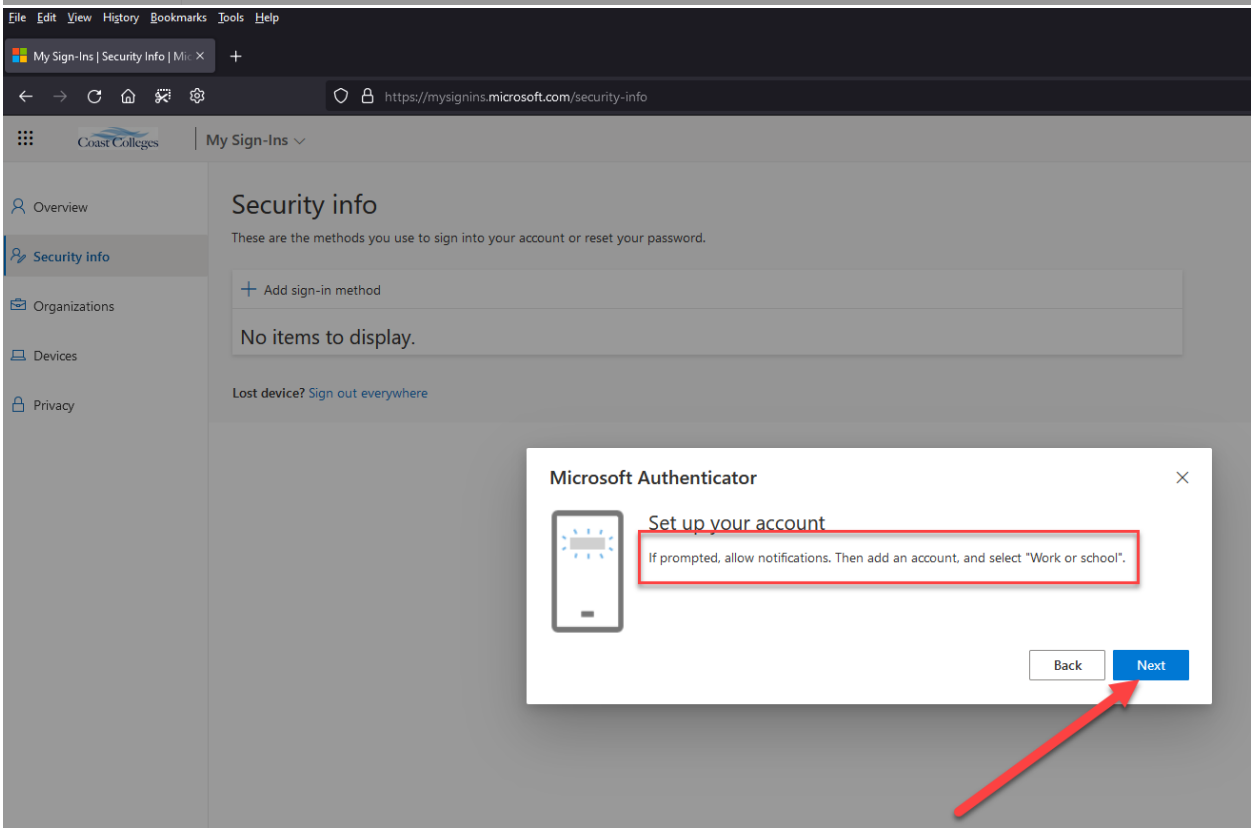


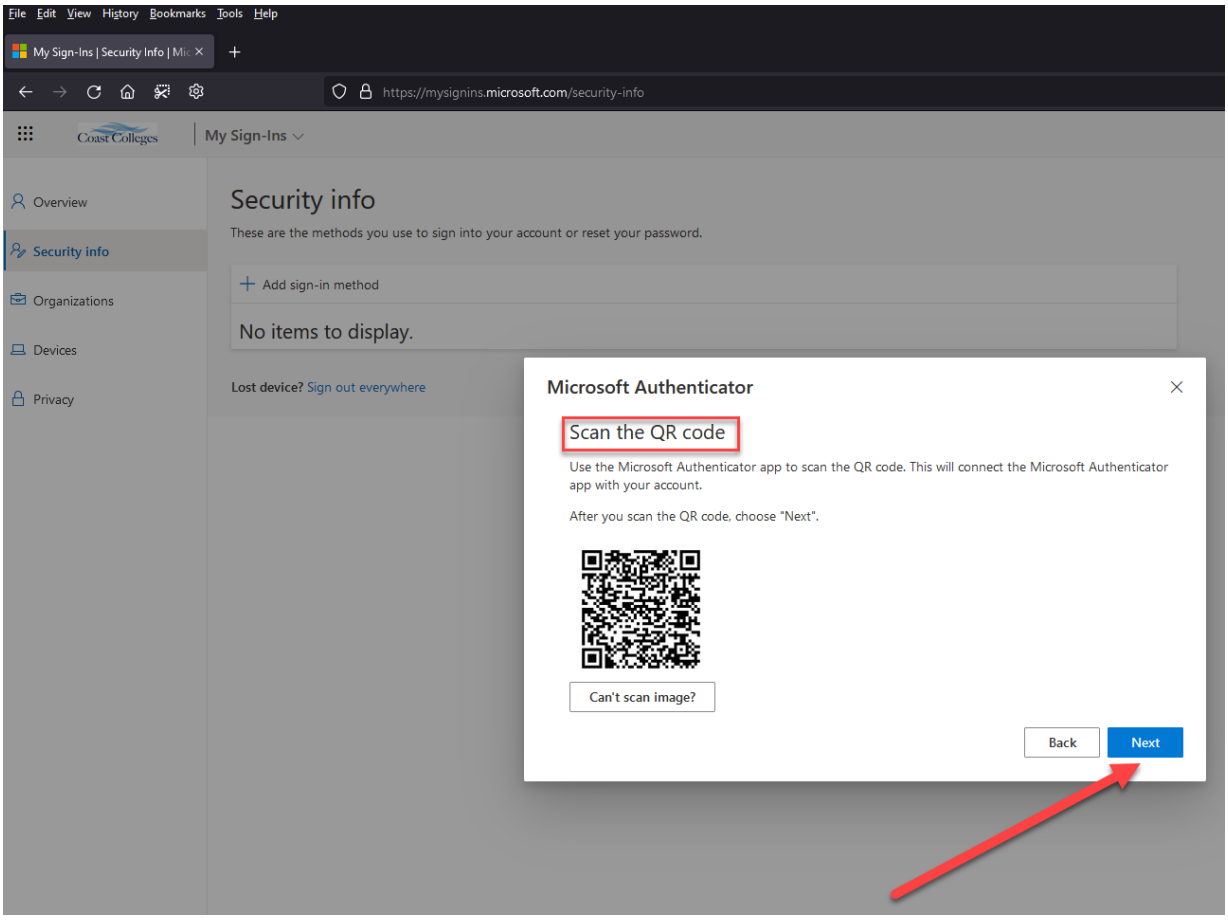
4. After selecting Add Sign, select the type of MFA method

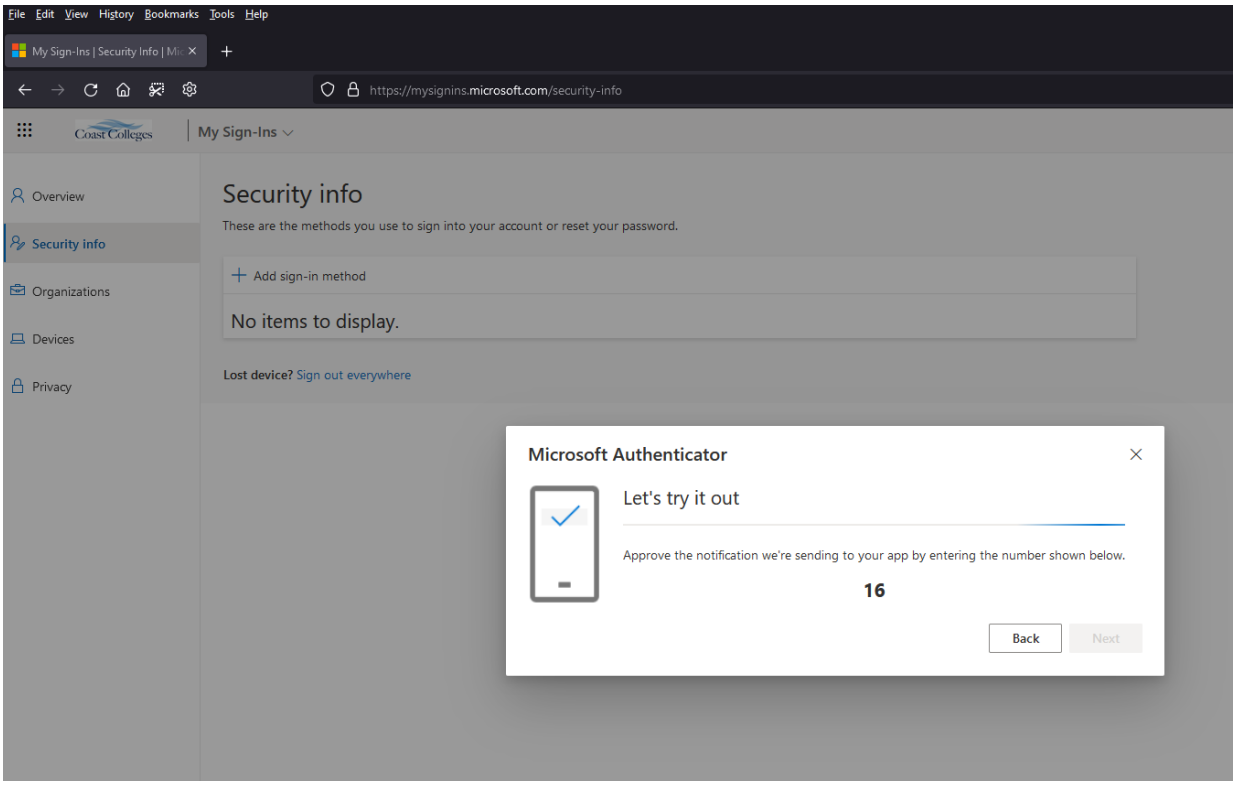


5. Please see the following screen shots that show what steps come with selecting an Authenticator app
    a. If a user needs to download the MS Authenticator app, there is a link. If they wish to use another authenticator application, there is a link option for that as well, both highlighted below for reference






File Edit View History Bookmarks Tools Help
My Sign-Ins | Security Info | Mic
https://mysignins.microsoft.com/security-info
Coast Colleges
My Sign-Ins
Overview
Security info
Organizations
Devices
Privacy
Security info
These are the methods you use to sign into your account or reset your password.
Add sign-in method
No items to display.
Lost device? Sign out everywhere
Microsoft Authenticator
Scan the QR code
Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app with your account.
After you scan the QR code, choose "Next".
Can't scan image?
Back
Next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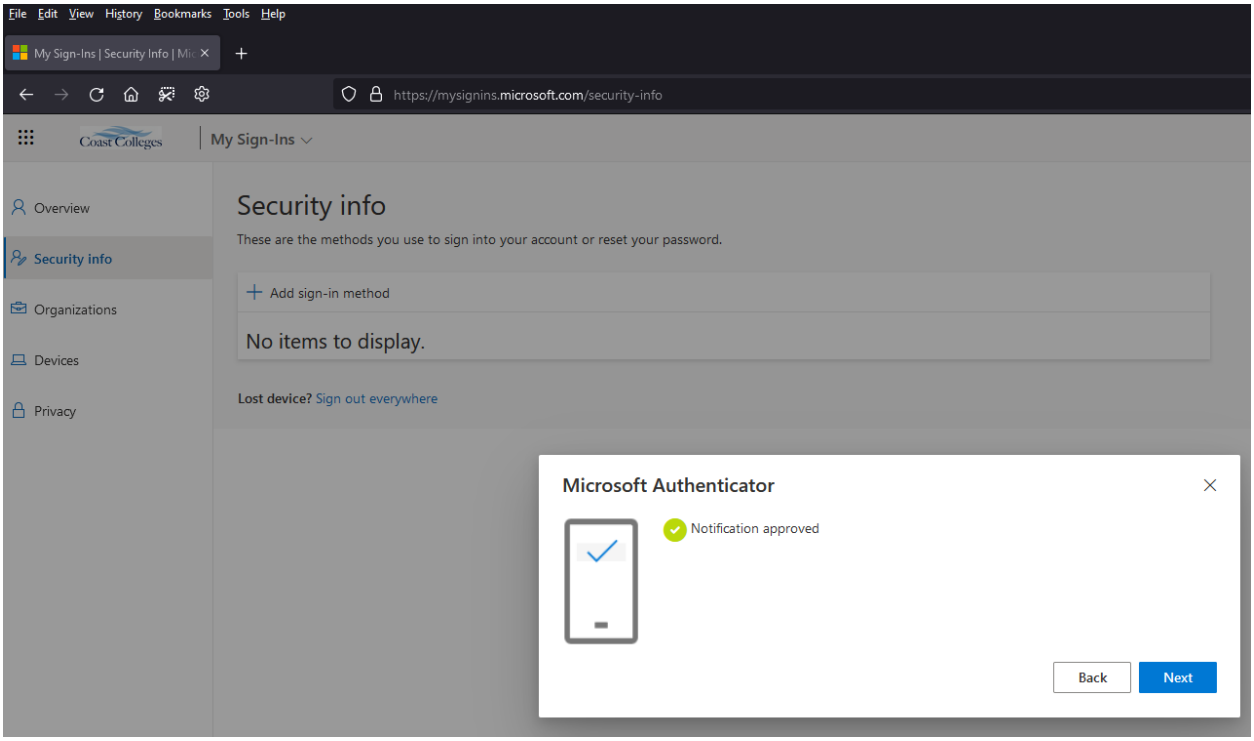
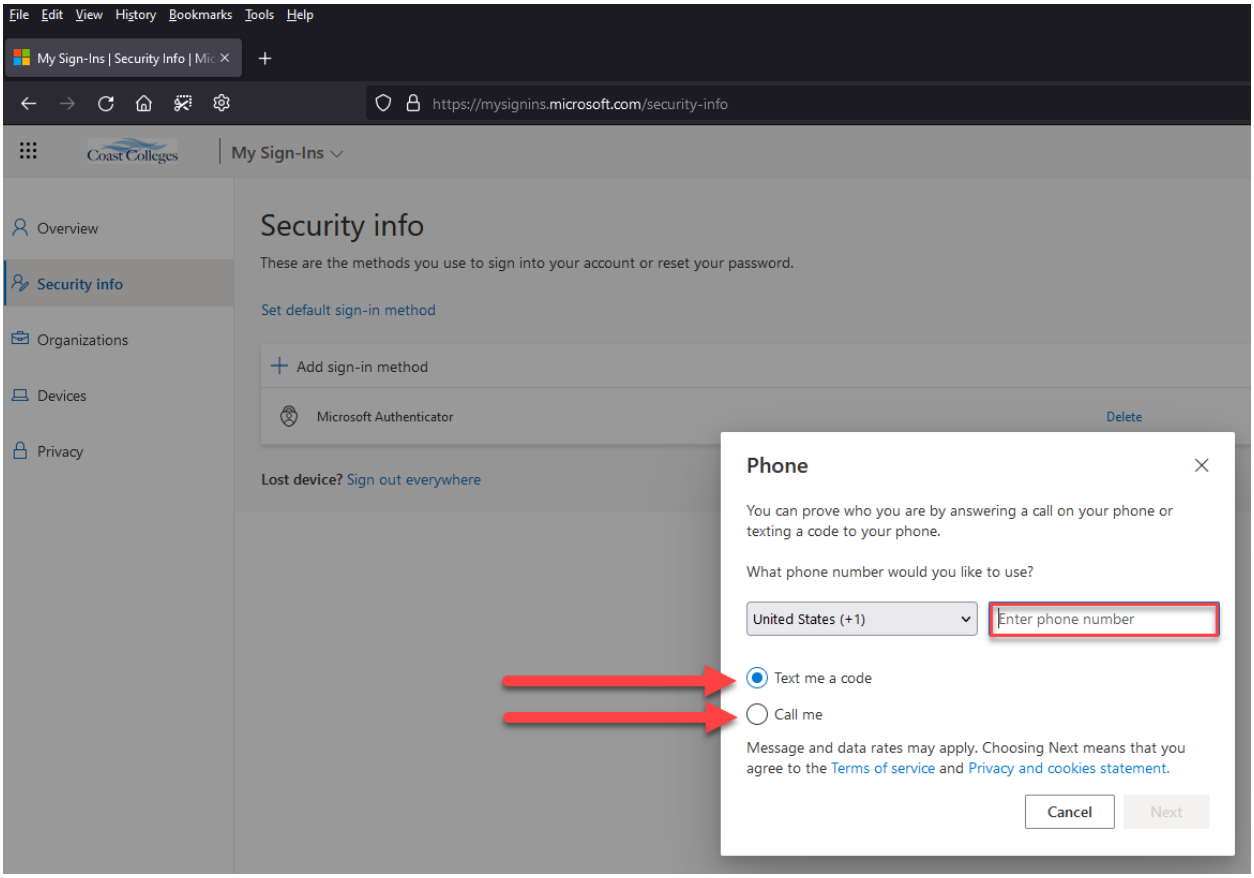
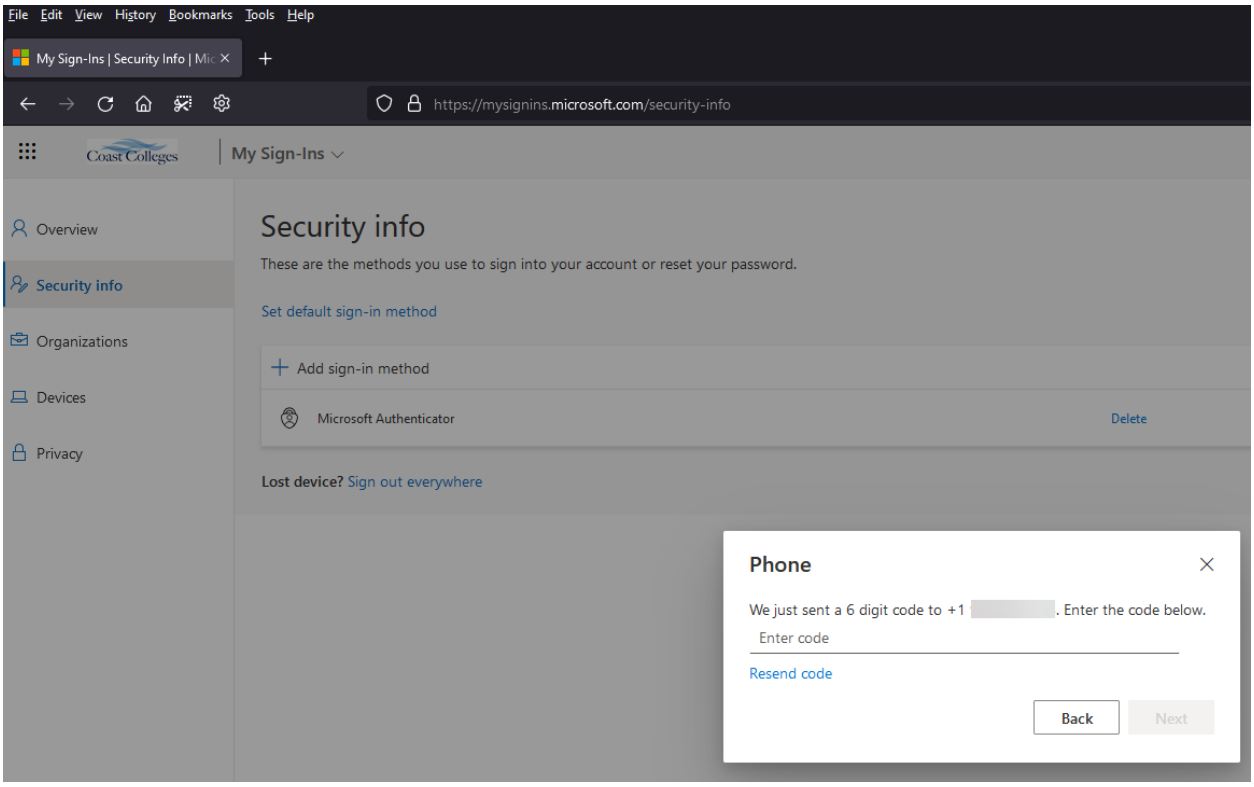
My Sign-Ins | Security Info | Mic
https://mysignins.microsoft.com/security-info
Coast Colleges
My Sign-Ins
Overview
Security info
Organizations
Devices
Privacy
Security info
These are the methods you use to sign into your account or reset your password.
Add sign-in method
No items to display.
Lost device? Sign out everywhere
Microsoft Authenticator
Let's try it out
Approve the notification we're sending to your app by entering the number shown below.
16
Back
Next



6. Please see the following screen shots to add an SMS or Phone Call method

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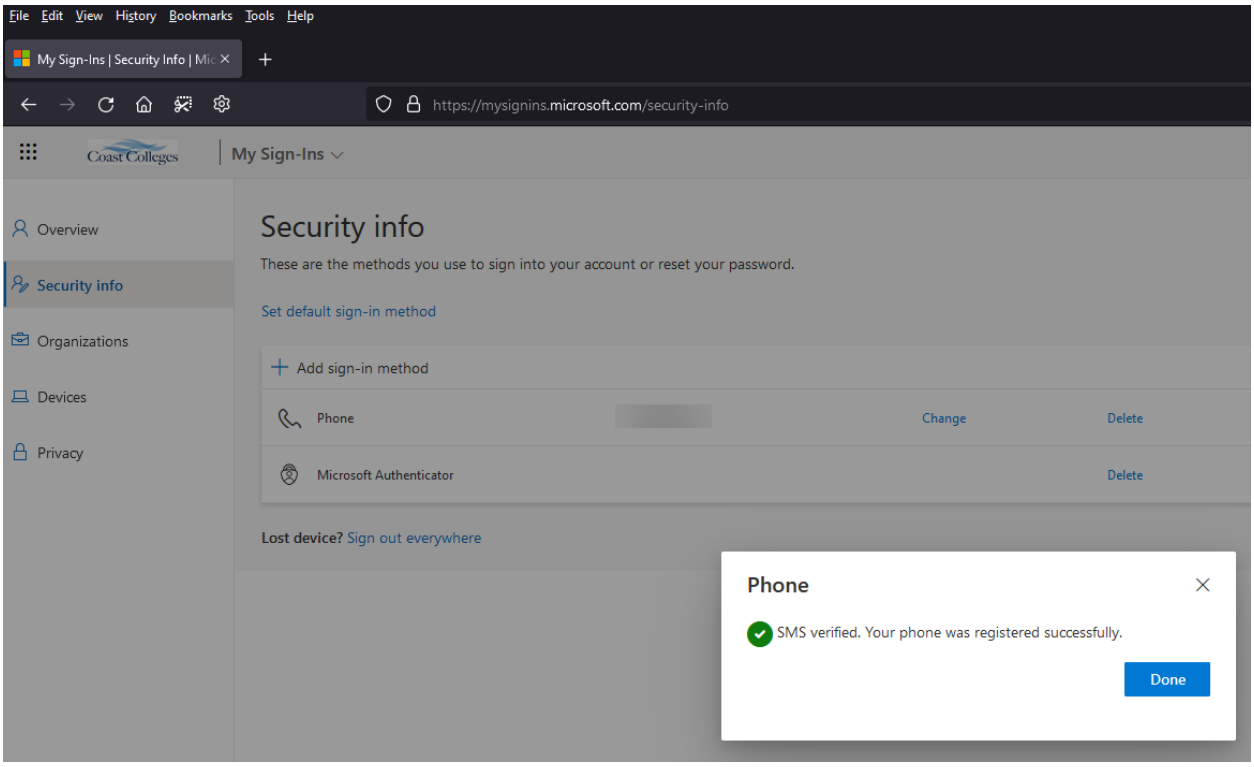
https://mysignins.microsoft.com/security-info
Coast Colleges
My Sign-Ins
Overview
Security info
Organizations
Devices
Privacy
Security info
These are the methods you use to sign into your account or reset your password.
Set default sign-in method
Add sign-in method
Microsoft Authenticator
Delete
Lost device? Sign out everywhere
Phone
We just sent a 6 digit code to +1 . Enter the code below.
Enter code
Resend code
Back
Next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These are the methods you use to sign into your account or reset your password.
Set default sign-in method
Add sign-in method
Phone
Change
Delete
Microsoft Authenticator
Delete
Lost device? Sign out everywhere
Phone
SMS verified. Your phone was registered successfully.
Done